

Washington State EMERGENCY OPERATIONS PROCEDURE

PART D

Position Checklists

X. POSITION CHECKLIST

<u>TAB</u>	<u>POSITION</u>
A	Executive Section
A-1	Assistant Director
A-2	Disaster Manager
A-3	Assistant Disaster Manager
A-4	AA to Executive Section
A-5	EOC Supervisor
A-6	EOC Assistant Supervisor
A-7	State Liaison to the Affected Jurisdiction
A-8	Liaison to other States/Provinces
A-9	Governor's Representative
A-10	AA to EOC Supervisor
A-11	State Liaison to US DOE-RL EOC
B	(intentionally left blank)
C	Telecommunications Section
C-1	Telecommunications Supervisor
C-2	Telecommunications Coordinator (s)
C-3	Radio Operators
C-4	Facsimile Machine Operator
C-5	Message Center Supervisor
C-6	Message Clerk
C-7	Runners
C-8	Switchboard Operator (EOC)
C-9	Automation Systems Coordinator
C-10	AA to Telecommunications Section
D	Operations Section
D-1	Operations Section Supervisor
D-2	Operations Coordinator (s)
D-3	AA to Operations Section
E	Information, Analysis, and Planning Section (IAP)
E-1	IAP Section Supervisor
E-2	IAP Coordinator

E-3	Technical Advisor
E-4	AA to IAP Section
F	Administration Section
F-1	Administration Section Supervisor
F-2	Facility Manager
F-3	Administration Section Personnel Staffing
F-4	Fiscal Management Comptroller
F-5	Security Coordinator
F-6	AA to Administration Section
G	Logistics Section
G-1	Logistics Section Supervisor
G-2	Logistics Coordinator
H	All Public Information
H-1	Governor's Communications Director
H-2	Public Information Manager
H-3	Assistant Public Information Manager
H-4	Decision Maker PIO Liaison
H-5	Public Information Technical Advisor
H-6	Information Team Leader
H-7	Information Team Writer
H-8	Information Team Support
H-9	Public Team Leader
H-10	Public Team Support
H-11	Public Liaison
H-12	Media Team Leader
H-13	Support Team Leader
H-14	Clerical Support
H-15	JIC Public Information Manager
H-16	JIC Spokesperson
H-17	JIC Technical Spokesperson
H-18	Media Liaison
H-19	JIC Information Writer
H-20	JIC Support Team
I	Other State Agencies'
I-1	American Red Cross Liaison
I-2	Washington State Patrol Liaison
I-3	Department of Transportation Liaison
I-4	Department of Health Liaison
I-5	Department of Agriculture Liaison
I-6a	Utilities and Transportation Liaison
I-6b	Utilities and Transportation Liaison to IAP Section
I-7a	EFSEC Representative to the Executive Section

I-7b	EFSEC Representative to the IAP Section
I-8	Department of Natural Resources Liaison
I-9	Labor and Industries Liaison
I-10	Fish and Wildlife Liaison
I-11	Parks and Recreation Liaison
I-12	Ecology Liaison to the Plans Section
I-13	Facility Representative from the Power Plant Liaison
I-14	Fire Services Division Liaison
I-15	General Administration Liaison
I-16	Washington National Guard Liaison

